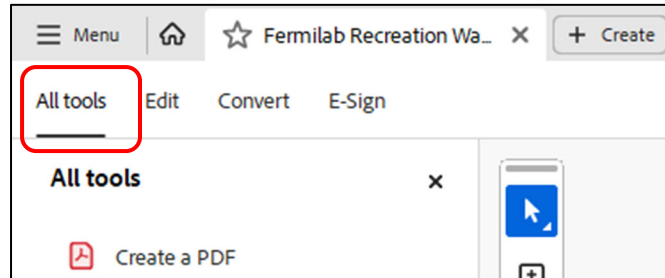
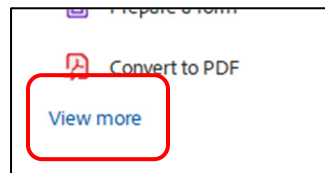


How to sign a PDF with a CILogon Silver CA certificate

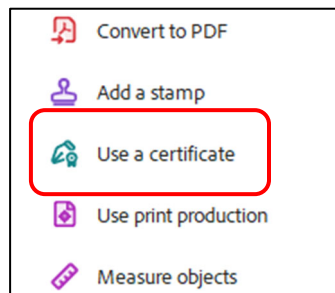
- Follow the instructions to request a CILogon Silver CA certificate
- Open the PDF
- At the top left of the page, click on “All tools”



- At the bottom of that list, click on “View more”



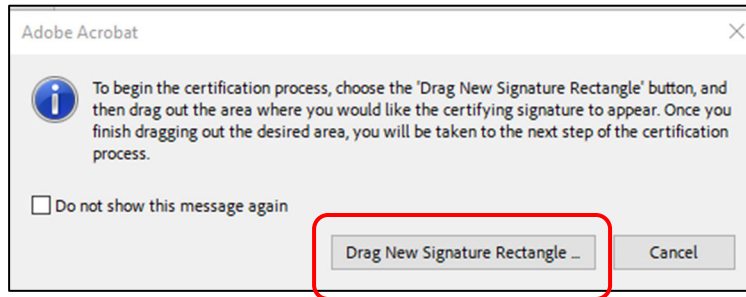
- Click on “User a certificate”



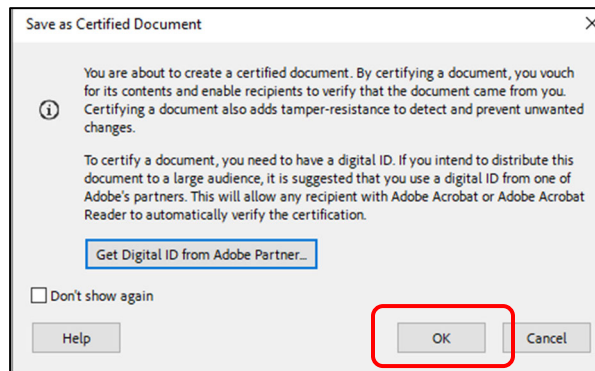
- Click on “Certify (visible signatures)”



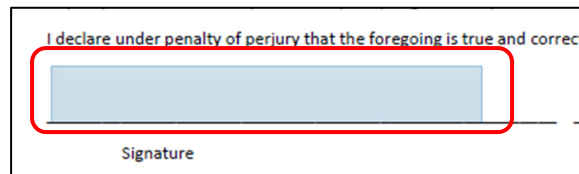
- Click on “Drag New Signature Rectangle”



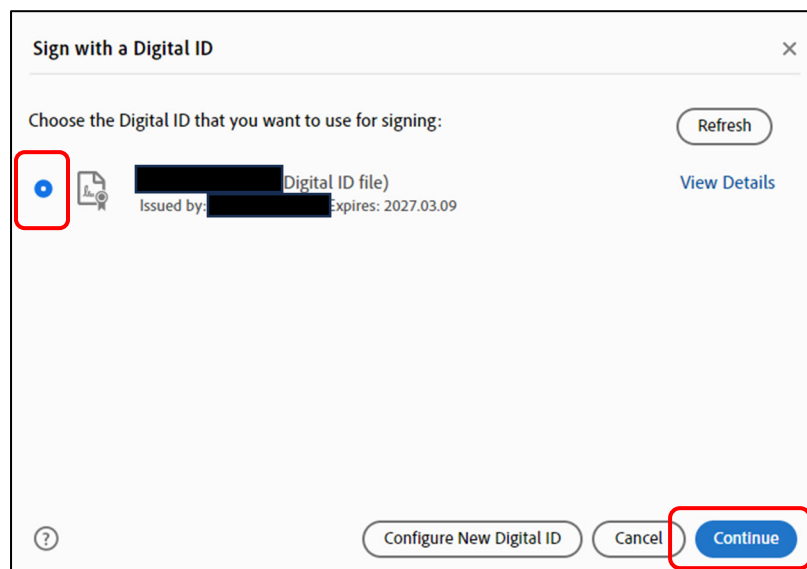
- Click “OK”



- Drag the cursor to create a signature box on the “Signature” line



- Select your digital signature file and click “Continue”



- Enter your password in the Password field at the bottom of the screen

Review document content that may affect signing

Enter the Digital ID PIN or Password...

This screenshot shows a document review interface. At the top, it says "Review document content that may affect signing". Below this is a large, empty rectangular box with a red border, containing the placeholder text "Enter the Digital ID PIN or Password...".

- If the “Sign” button is not highlighted or it won’t let you click on it, then click on “Review,” then click on “OK” on the box that pops up

Permitted Actions After Certifying Form fill-in and digital signatures

Review document content that may affect signing

Review

.....

Back Sign

This screenshot shows the same document review interface as above. The "Review" button is highlighted with a red border. Below the review area is a password field with a masked password ".....". At the bottom right, there are "Back" and "Sign" buttons.

Appearance Integrity Report

This document contain items that could compromise the integrity of the certification process. These items could change the appearance of the document, launch external applications, or could reference content not contained within the document.

For the greatest security, remove the following items before certifying:

Report code	Description
1001	Comment or form field may silently change

< >

Details

The document contains non-signature form fields. Such fields' visual appearances may change based on external variables.

Recipients of this document will also see these warnings. You may include a comment for them to see along with these warnings.

Warnings Comment: I have included this content to make the document more interactive

Help OK

This screenshot shows a dialog box titled "Appearance Integrity Report". It contains a warning message about document integrity. Below the message is a table with two columns: "Report code" and "Description". The table has one row with the code "1001" and the description "Comment or form field may silently change". Below the table are navigation arrows "<" and ">". Under the heading "Details", there is a text box containing the message: "The document contains non-signature form fields. Such fields' visual appearances may change based on external variables." Below this is another warning message: "Recipients of this document will also see these warnings. You may include a comment for them to see along with these warnings." At the bottom, there is a "Warnings Comment:" field with a dropdown menu showing "I have included this content to make the document more interactive". At the very bottom, there are "Help" and "OK" buttons, with the "OK" button highlighted by a red border.

- Click “Sign”

Permitted Actions After Certifying Form fill-in and digital signatures

Document warnings have been reviewed

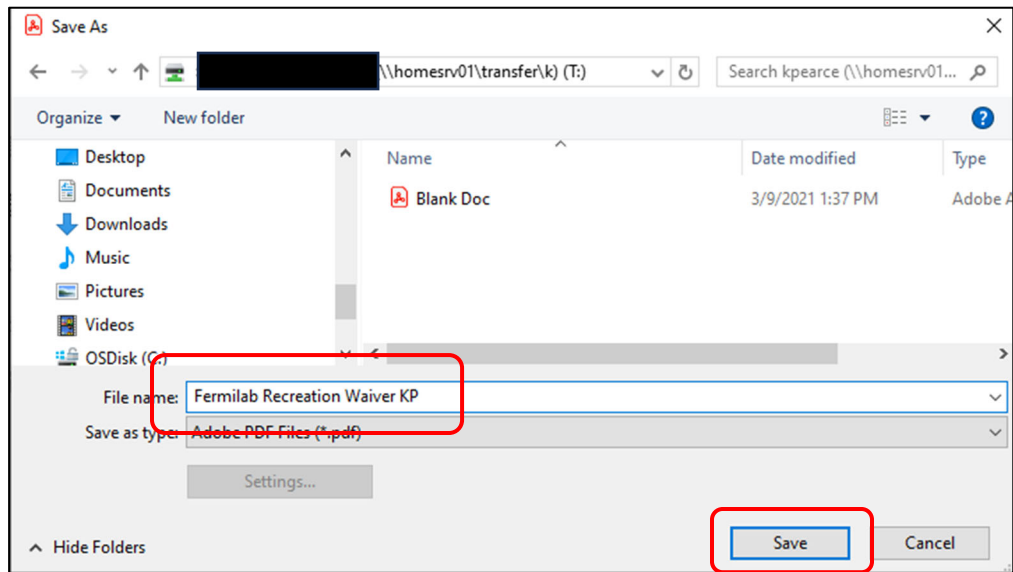
Review

.....

Back Sign

This screenshot shows the document review interface after the "Review" button was clicked. The text "Document warnings have been reviewed" is now displayed. The "Review" button is still present. The password field still shows ".....". At the bottom right, the "Sign" button is now highlighted with a red border, and the "Back" button is also visible.

- In the file screen that pops up, save the document to a file



- Your signature will now appear on the signature line
- You can now email the document